



P&C

📅 **Date: 6/6/23**
🕒 **Start Time: 18:24**
🕒 **Finish Time: 20:10**

MEETING MINUTES

Attendees: Jess, Shannon, Shanna, Nive, Tracey, Erin, Vanessa, Kylie, Acting Principal – M.Murphy

Apologies: Sonya

Acknowledgement of Country: Jess

Previous Minutes:

No follow up

Reports

Principal Report:

Please see Attached

Treasurer Report:

Canteen Everyday Account \$7882.80

P&C Account \$21,141.24

Canteen Renovation Account \$31,177.72

Uniform Account- \$8901.80

- The treasurer informed members that a letter/correspondence from the ATO has been received with a final notice to complete tax returns from 2013.
Motion Passed that Toronto Public School P&C Association believe itself to meet the criteria as a Community Service Organization and hereby self-assesses as being tax exempt.
Motion Passed that the P&C tax agent JSA Group Sharon Roberts be instructed to inform the Australian Taxation Office that tax returns are not required to be lodged for the years they have requested (2016-2022) and will not be required in future.



P&C

Uniform Shop

- Member for the Uniform Shop discussed that the account for purchasing stock is low. Treasurer discussed that PnC funds can cover invoices in future until Uniform sales can replace funds borrowed.
- Square Terminal is working well.
- Back to School Vouchers – Uniform PnC Member to get access to Service NSW Back to school Vouchers
- Concerns raised from members regarding quality of the sports pants/parachute winter pants. Uniform member to review.
- Price Increase discussed in regard to the sale of Uniforms to cover price increase from distributors.

General Business:

Canteen-

- EOI was put out in regard to a Canteen Position since previous meeting with 3 candidates. Discussions were had about the community members who came forward.
- Discussed previous ideas and problem solved different solutions about having canteen open more through week and if a contractor, staff, or volunteer solution were viable.
- Michael Murphy to discuss with Kim Witt in regard to decision of meeting with selected community members and researching criteria needed to start position in Term 3 on a 6 month trial and review at end of year. M. Murphy to follow up with President on decision.
- The treasurer raised that Canteen prices need to increase. Members Discussed and passed the motion. To raise with community in future.

Newsletter-

- Members raised P&C notes in newsletter, discussed that in future P&C will inform School Admin if there is any news from P&C but could have an ongoing note template in newsletter. Secretary to speak to School Admin about this.



P&C

Fundraising-

- Bunnings BBQ – President to look into dates for Term 4 and once discussed with members on availability to book a weekend.
- Trivia Night – Members discussed a new fundraising idea brought to the table about a trivia night hosted at a local venue. Members discussed either Lake Macquarie Club or Diggers in Toronto. Members to discuss a sub committee and research venue, costs, dates, details ect and bring to next meeting. To review in hosting early 2024
- Father’s Day- As well as the Father’s day stall, Discussions had around a meat raffle, selling raffle tickets for meat trays for father’s day. Discussions had on announcing winner on Dojo or At Father’s Day Breakfast. Research needed into local Butchers. Members to research and bring to next meeting.

OOSH At TPS

- Members raised concerns and issues with local service providers available to TPS community for Before and After School Care. M. Murphy urged members to address the service providers and discuss concerns with the providers but would also discuss further with Kim Witt in regard to parents’ concerns.
- Discussions had with looking into surveying parents again in the community for the need for a onsite Before and After School Program.

Tadpole Parents Morning Tea

- Discussions regarding a Social event morning tea to introduce new Kindy parents to each other. Members discussed holding a meet and greet and information event for the tadpole parents at the end of the year. Michael Murphy to review event calendar and discuss with P&C.

Next Meeting Schedule:

Week 3 Term 3