



P&C

📅 Date: 12/9/2023

🕒 Start Time: 18:07

🕒 Finish Time: 19:44

MEETING MINUTES

Attendees: Erin H, Vanessa L, Shannon B, Kim W, Tracey G, Kylie R, Shanna A, Jess S and Nive C

Apologies: Sonya

Acknowledgement of Country: Kim Witt

Acknowledgement of Previous Minutes: Shanna acknowledged Shannon and Seconded

Principal Report: Kim Witt Principal

An expression of thanks to Michael Murphy relieving Principal in my absence. Michael has done a fantastic job.

Tracey Snowden was our successful applicant for the SAM position. This appointment has been very well received by our staff and community.

Temporary to Permanent teacher strategy - we have had 2 School Learning Support officers and four teachers transition to permanent. This is fabulous for our school.

Recap of Recent Events:

- Father's Day Breakfast and Stall – very successful, great attendance. Special thanks for all the helpers for the stall, we appreciate it is a lot of work to coordinate.
- Stage 2 Camp – children loved it, we feel it is very worthwhile. It is challenging for students who have not spent time away from their families.
- Stage 3 Enrichment Days – went well. Our Year five team gained a second place.
- For Our Elders community event – held at Hughzies, very well attended, great response from our community. We were delighted with how well it went. Great success

Upcoming events:

- The Last Daughter screening for Stage 3 students – Thursday September 13. We are honored to have Aunty Jill and Aunty Brenda attending.
- R U OK coffee van for to the school community on Thursday September 14



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- GEM (gratitude, empathy, mindfulness) day on Thursday September 14. Wear yellow, participation in 3 activities: Chalk wall, Gratitude tree and planting/potting of succulents to give to our neighbors.
- PBL rewards day next Monday – Silent disco in stage groups.
- Term 4 Dance Program in preparation for our Christmas concert
- Outdoor learning extension of Library in the design process – Grant received from Federal government.
- Staff room refurbishment is being planned and will be completed in Christmas holidays.

Sharing of success

- Children attending over 90 % of the time has increased by 20% compared to same time last year.
Overall trend for 2023 is an improvement of 20% based on 2022 school year. An additional forty students are meeting the 90% target.

Treasurer Report:

Canteen Account: \$3730.28

Renovation Account: \$31242.90

P&C Account: \$26122.41

Uniform Account: \$904.89

Term Deposit – Committee members need to update account signatures in person at the bank with current committee members to open a term deposit account, once completed arrangements will be made to transfer accounts.

Uniform Shop: Kylie Ryan

New stock has arrived. Will advertise in upcoming newsletter.



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General Business:

P&C Committee members

Jess S had advised members on the 1/8/23 that she would like to step down as vice president. During meeting today's meeting Jess S Nominated Shanna A to be Vice president. Nive Seconded. Shanna Ali Accepted the role. Welcome Shanna Ali as the new Vice president of Toronto Primary School P&C.

Canteen

Yasmin has started in new canteen position and currently training into the Position with Shannon. She has been very enthusiastic and giving positive feedback.

Feedback received from Yasmin about the role and points were discussed.

- Yasmin to send Erin secretary promotions or advertisement about the canteen menu to add to dojo and newsletter.
- Shannon and Vanessa will continue to work with Yasmin and work on new menu, prices and preparation.

Kim Witt has received communication from Southlake's Community Services members wanting to volunteer within the school canteen Kim has passed on contact information to Shannon to follow up.

Volunteer roster for classroom families – As discussed In previous minutes conversation was had about trialing a roster for each classroom to encourage family and community members to volunteer within the schools canteen. Kim to discuss with TPS Staff about creating roster and initiating with teachers and classrooms to start In term 3.

Fundraising

Positive feedback received from community and staff for the Father's Day stall and meat raffle.

Fundraising Money raised from Father's Day Stall \$1379.10

Fundraising from Meat Raffle: \$1548.28



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Committee members moved to have meat raffle done annually due to how successful it was. Motion Passed by all members.

Acknowledgement and positive recognition were given for an amazing effort on committee members and volunteers who assisted with an excellent outcome.

GW Meats Business to become ongoing supplier in future as great relationship built during recent fundraiser.

Fundraising suggestions

Tracey G suggested a Donut Fundraiser, committee discussed.

To continue discussion in upcoming meetings

Trivia Night – March 2024 to continue discussion in upcoming meetings.

Saturday 14TH October Referendum

Plans were discussed regarding a BBQ to be held for the upcoming referendum.

Tracey G to speak to GW Meats about supplying stock, Shannon to contact cake supplier Thompson pies as was popular in previous BBQs.

Contact to be made to Toronto Woolworths about supplying bread and sauce.

Discussions had in regard to pre ordering Thompsons items online for community members as feedback received that they wished to purchase higher quantities if available.

Tracey G and Shannon to research square portal and ordering systems and update committee members if this is possible.

Erin H to promote BBQ on local media pages, Dojo and Newsletter as well as online ordering if available.



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Business Arising

- John Hunter Childrens Hospital have reached out to P&C requesting to share upcoming event for their School Fete for adults. Erin H to share link with Toronto Public School Facebook page to share.
- Term 4 Tadpole graduation Morning Tea will be held in Week 7, Committee members to attend to promote P&C attendance for 2024. Erin H to create poster or information to provide to new kindergarten parents. Kylie R to set up table for uniform sales.
- Banners and Promotional products for future raffles and fundraisers reviewed. Kim Witt to look into and return feedback.
- P&C federation Parents and Carers Hub resource. Members and community encouraged to review.
- Recent Kinder Expo held in Adamstown with great attendance and feedback Kim W to review TPS attending in 202

Next Meeting Schedule:

Week 9 Term 3 TBC